Ref. Ares(2023)6071821 - 07/09/2023

ADMINISTRATIVE COMPLIANCE GRID I, Public Session

Contract title:	**Works for Bicycle Road in Trabzon**	**Publication reference:**	**NEAR/ANK/2023/EA-LOP/0171**

Item No.	Reference Clause	I. Administrative Compliance		Tenderer Envelope Number					
				1	2	3	4	5	6
I.1	Vol.1, Section 1, Clauses 1.2 and 17 Contract Notice, Clause 24	Timely Submission	Y/N						
I.2	Vol.1, Section 1, Clause 20	Written notification of modification and/or withdrawal	Y/N						
I.3	Vol.1, Section 1, Clause 17	Sealed and intact package marked with tenderer's name and address	Y/N						
I.4	Vol.1, Section 1, Clause 17.1	1 original 5 copies of tender	Y/N						
I.5	Vol.1, Section 1, Clause 12.1.1	Tender Form duly completed and signed	Y/N						
I.6	Vol.1, Section 1, Clause 15	Original of the Tender Guarantee attached	Y/N						
I.7	Vol.1, Section 1, Clause 13 Vol.1, Section 2, Tender Form	Financial Bid submitted in Euro	Y/N						
I.8	Vol.1, Section 2, Tender Form	Tender Price submitted in Euro	Y/N						
I.9	Vol.1, Section 2, Tender Form	Discounted Tender Price, if any	Y/N						
Tender accepted for further evaluation (A) or rejected (R)			A/R						

Legend:

Y / N	Yes / No
C	Clarification Requested
A	Accepted
R	Rejected

Chairperson's name	
Chairperson's signature	
Date:	

EVALUATION ADMINISTRATIVE COMPLIANCE GRID II, Closed Session (Completion of Tender)

Contract title:	**Works for Bicycle Road in Trabzon**	**Publication reference:**	**NEAR/ANK/2023/EA-LOP/0171**

Item No.	Reference Clause	II. Procedural Compliance		Tenderers					
				1	2	3	4	5	6
II.1	Vol.1, Section 1, Clause 10	Tender Submitted in English Language	Y/N						
II.2	Vol.1, Section 4, Form 4.6.5	Completed and signed Joint Venture/Consortium Agreement legally binding all partners, if applicable	Y/N						
II.3	Vol. 1, Section 1, Clause 11.1.2	Submitted documents are duly signed	Y/N						
II.4	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.1	Questionnaire forms are duly completed (Form 4.1-General Information about tenderers submitted)	Y/N						
II.5	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.2	Questionnaire forms are duly completed (Form 4.2-Organisation Chart submitted)	Y/N						
II.6	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.3	Questionnaire forms are duly completed (Form 4.3-Power of Attorney and Circular of Signatures (if needed) submitted)	Y/N						
II.7	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.4	Questionnaire forms are duly completed (Form 4.4-Financial Statement submitted)	Y/N						
II.8	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.5	Questionnaire forms are duly completed (Form 4.5a-Financial Identification Form and Form 4.5b-Legal Entity File submitted)	Y/N						
II.9	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.6	Technical Qualification forms are duly completed (Form 4.6.1.1-Overview of the tenderer's staff submitted)	Y/N						
II.10	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.6	Technical Qualification forms are duly completed (Form 4.6.1.2 – confirmation submitted)	Y/N						
II.11	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.6	Technical Qualification forms are duly completed (Form 4.6.1.3 - confirmation submitted)	Y/N						
II.12	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.6	Manufacturer’s documents describing the plant submitted (attached to Form 4.6.2) (if needed)	Y/N						
II.13	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.6	Technical Qualification forms are duly completed (Form 4.6.3 - Work Plan and Program submitted)	Y/N						
II.14	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.6	Technical Qualification forms are duly completed (Form 4.6.3 - Method Statement submitted)	Y/N						
II.15	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.6	Technical Qualification forms are duly completed (Form 4.6.3 -Sub-contracting (if applicable) information table submitted)	Y/N						
II.16	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.6	Technical Qualification forms are duly completed (Form 4.6.4 - Experience as contractor submitted)	Y/N						

II.17	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.6	Technical Qualification forms are duly completed (Form 4.6.5 - Data on Joint Ventures submitted together with an agreement signed by all parties)	Y/N						
II.18	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.6	Technical Qualification forms are duly completed (Form 4.6.6 - Litigation History submitted)	Y/N						
II.19	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.6	Technical Qualification forms are duly completed (Form 4.6.7-Quality Assurance System(s) submitted)	Y/N						
II.20	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.6	Technical Qualification forms are duly completed (Form 4.6.8 - Accommodation for the supervisor submitted)	Y/N						
II.20	Vol.1, Section 1, Clause 12.1 and Vol.1, Section 4, Form 4.6	Technical Qualification forms are duly completed (Form 4.6.9 - Eligibility Statement submitted)	Y/N						
II.21	Vol. 1, Section 1, Clause 9	Modification(s) to tender documents duly signed and submitted, if any	Y/N						
II.22	Vol. 1, Section 1, Clause 15	Tender guarantee submitted	Y/N						
II.23	Vol. 1, Section 2	Tender Form and Appendix to Tender completed, signed and submitted	Y/N						
II.24	Vol. 1, Section 2	Tenderer’s Declarations submitted	Y/N						
II.26	Vol.1, Section 1 and Volume 4	Financial Bid submitted (Price Schedule and/or Bill of quantities)	Y/N						
II.27	Vol. 1, Section 1, Clause 3.3, 3.5	Documents and information for all partners in Joint Venture/consortium and subcontractors (if applicable)	Y/N						
Tender accepted for further evaluation (A) or rejected (R)			A/R						

Legend:

Y / N	Yes / No
C	Clarification Requested
A	Accepted
R	Rejected

Chairperson's name	
Chairperson's signature	
Date:	

ADMINISTRATIVE COMPLIANCE GRID III, Closed Session (Eligibility)

Contract title:	**Works for Bicycle Road in Trabzon**	**Publication reference:**	**NEAR/ANK/2023/EA-LOP/0171**

Item No.	Reference Clause	III. Eligibility		Tenderers					
				1	2	3	4	5	6
III.1	Vol.1, Section 1, Clause 3.1, 3.2, 3.3	Tenderer from eligible countries (Nationality of the tenderer with subcontractors are from eligible countries)	Y/N						
III.2	Vol.1, Section 1,Clause 3, 12 and Vol.1 Section 4, Form 4.6.9	Eligibility Statement (Undertaking stating all materials, equipment and services with origin from eligible countries signed and submitted) signed and submitted	Y/N						
III.3	Vol.1, Section 1, Clause 3.4 and Vol.1 Section 2, Clause 3	Declaration stating that Company is not in any of the exclusion situations listed in section 2.6.10.1 of the Practical Guide to contractual procedures for EC external actions signed and submitted	Y/N						
III.4	Vol.1, Section 2, Clause 3	Tenderer, JV and Consortium partners not tendering for the same contract in any other form.	Y/N						
III.5	Vol.1, Section 1, Clause 17 [Sealing, marking and submission of the tenders]	Tenderer’s declaration is compliant according to Clause 17	Y/N						
Tender accepted for further evaluation (A) or rejected (R)			A/R						

Legend:

Y / N	Yes / No
C	Clarification Requested
A	Accepted
R	Rejected

Chairperson's name	
Chairperson's signature	
Date:	